

**OFFICIAL PROCEEDINGS OF THE YELLOW  
MEDICINE COUNTY BOARD OF COMMISSIONERS  
GRANITE FALLS, MINNESOTA  
March 11, 2003**

The Yellow Medicine County Board of Commissioners met in regular session at 9:00 am on Tuesday, March 11, 2003, in the board meeting room. Present were Commissioners Lynn Anderson, Ron Antony, Jane Remiger, Louie Sherlin and Chairperson Gary Johnson. Also present were County Attorney Thomas Kramer, County Auditor Carolyn Sherlin, and news reporters Bethany Norgaard, and Dan McGonigle. The chairperson called the meeting to order. On motion, the agenda for the day and the minutes of February 25, 2003 were accepted and approved by the board.

Sherlin moved to appoint Willis Beecher as the county representative to the Lac qui Parle/Yellow Medicine Watershed District, Remiger seconded motion, all voted in favor.

Commissioner reports were given on the following topics: Community Corrections, ICS, Machinery Museum, Job Free Zone Information Meeting, Area II, Water Task Force, Extension, and the meeting with the Upper Sioux Council.

Johnson reported that because of budget cuts, Extension has lost some of the Pact 4 Funding. Since a portion of this money funds the 4=H Program Coordinator, the Extension Committee has directed that the employment hours of this employee will be decreased from 40 to 36 hours per week, thereby saving approximately \$1800.

Michelle Caveney explained that all the contracts for the FEMA flood buyouts have been completed and she requested permission to advertise for the demolition and disposal of a garage and filling a basement. Sherlin moved for approval, Anderson seconded, motion was carried.

Liz Auch, Countryside Public Health, reviewed her department activities and discussed the proposed budget cuts being made by the legislature. She stated that she will not be requesting any additional funds from the county at this time, but will work within her budget, making cuts wherever necessary.

At 10:00 am board members and department managers viewed a video presentation from AMC dealing with the budget cuts. Executive Director Jim Mulder explained how counties would be affected with the loss of a portion of the HACA distribution and funding for various welfare programs. He explained that counties are mandated by the state to provide certain programs and services. If we lose state funding, the county may have to increase local property taxes in order to continue to deliver these services. However, levy limits will restrict the ability to increase taxes, therefore some services may be cut. A suggestion was made that all departments should review their budgets and cut them by 5%. An alternate solution was proposed, that each department should be cut proportionately. The auditor was directed to compile a printout with the shortage pro-rated throughout all departments. It was agreed to meet again at 1:00 pm on March 25 to further discuss the options on how to deal with the budget crisis.

Discussion on the Extension and Zoning Office building lease in Clarkfield too place. The current lease with Ron Fagen will expire in April. It was mentioned that there is another building available for rent or sale in Clarkfield that could be cheaper. Purchase of the Fagen building was also discussed. Anderson moved to direct the auditor to contact the owner to request a new lease proposal and/or purchase price of the building. Sherlin seconded motion, all voted in favor.

Sherlin moved to set the Public Hearing Date for the Yellow Medicine County Highway Department's Five Year Road Plan for 10:00 am on Tuesday, April 8, 2003. Remiger seconded motion, all voted in favor.

The following resolution was introduced:

Be it resolved, that pursuant to Minnesota Statute Section 161.36, the Commissioner of Transportation be appointed as Agent of Yellow Medicine County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED that the County Auditor and the County Board Chairperson are hereby authorized and directed for and on behalf of the county to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 84142", a copy of which said agreement was before the County Board and which is made a part thereof by reference.

Anderson moved to adopt above resolution, Remiger seconded motion, all voted in favor.

Remiger moved to approve the acquisition of a temporary slope easement for CP 08-20 to the State of Minnesota Department of Natural Resources for 1.85 acres, Anderson seconded motion, all voted in favor.

Sherlin moved to approve the purchase of a new computer for the highway accountant, Anderson seconded motion, all voted in favor.

Anderson moved to approve the purchase of a metal detector for the survey crew from Hayes Surveying Instruments for the amount of \$780. Antony seconded motion, all voted in favor.

It was mentioned that a refresher course on bloodborne pathogens is scheduled for March 20, 2003. All employees are required to attend. Also the highway department safety meeting training is scheduled for April 10, 2003.

Sheriff Rollins, Chief Deputy Blackwelder and Kathy Busack discussed the program manager position for the jail. They proposed the promotion of two correctional officers, creating two new positions. One position will be Sergeant/Tac Officer in charge of CJIS, dispatch training officer, and will assume responsibility for the computer/dispatch center. The second position of Sergeant would be responsible for Livescan and all BCA reports for fingerprinting, state reporting system, DNA, and training officer for booking and fingerprinting. Another part-time corrections officer would be hired. The two sergeants would receive a \$200 a month stipend for these duties with the stipulation that the stipend would not be subject to any salary increases. This scenario would give us a cost saving of approximately \$20,000. After discussion, Antony moved to accept the above proposal with the stipulation that the union will agree to these conditions. Anderson seconded motion, all voted in favor.

Rollins stated that all area counties should have the same fee schedule through the region and is something to work for.

Sherlin moved to approve the Application for Exempt Gambling Permit for the Upper Minnesota Valley Chapter of Nation Wild Turkey Federation to conduct raffles at J.B. Yates on March 29, 2003. Anderson seconded motion, all voted in favor.

The auditor stated that she received a request from an outside consultant to schedule a presentation to the insurance committee for review of our health insurance plan. Sherlin moved to allow the request as long as we receive verification from Appletree that this would be allowed in their plan. Anderson seconded motion, all voted in favor.

The auditor requested permission to hire a part-time person for a two- month period of tie to replace and employee going on maternity leave. Anderson moved to deny request, Sherlin seconded motion, all voted in favor. Anderson moved to authorize the auditor to hire a part-time person for ten hours per week during the above time period. Sherlin seconded motion, Voting yes: Anderson, Antony, Remiger, Sherlin. Voting no: Johnson. Motion carried.

The following claims were presented for approval:

REVENUE FUND

Advocate Tribune	\$ 385.15
Affiliated Community Medical C	2,706.15
American Solutions For Business	365.13
Ron Antony	100.80
Aramark Correctional Services	5,928.77
Bailey's Custom Cap Mfg	219.35
Roselyn Biermaier	215.16
The Brimeyer Group Inc	4,907.86
Canby News	1,082.66
City Canby	830.06
Cenex Convenience Card	1,437.98
Computer Profess Unlimited Inc	2,516.62
Cooks Inc	133.61
Crawford Supply Co	119.76
Davis Typewriter Co., Inc.	896.19
Elan Financial Services	238.22
Family Foods	145.53
First National Bank	1,296.64
General Security Services Corp	215.13
Granite Falls Muni Hospital	647.50
City Granite Falls	2,026.24
Mavis Gustafson	197.52
H & H Construction Inc	768.75
Jim Horgan M.A., L.P	825.00
Ikon Office Solutions	268.97
The Ink Spot	146.97
Innovative Office Solution	1,013.14
J.C. Body Shop	272.80
Kandiyohi County Sheriff	1,654.99
Keefe Supply Co	557.59
MACPZA	100.00
Delmar Mamer	113.12
Louis Miller	121.04
MN Co Attorneys Assn	105.00
Mobile Vision	1,777.49
Michelle Molden	308.09
Murrays Auto Glass	485.00
Norment Security Group Inc	450.00
Oak Ridge Cabinet Co	517.67
Porter Fire Dept	5,453.00
Amy Rager	188.64
Jane Remiger	189.72
Rice Memorial Hospital	1,397.97
Ryer Plumbing & Heating Inc	117.81
Shooting Star Casino, Hotel &	319.50
Tri-County Coop Oil Company	821.77
Uniforms Unlimited	300.02
University of MN-AG Ext Serv	1,797.62
Welker's Inc	190.64
West Central Communication, In	1,042.46
West Central Tribune	469.68
Bonnie Westfield	142.76
John Wiley & Sons	3,954.60
Payments less than \$100	2,036.08
TOTAL	\$54,519.92

ROAD & BRIDGE FUND

A & J Auto Supply Inc	420.13
Advocate-Tribune	164.70

Boyer Ford Trucks	165.30
Canby Builders Supply Inc	222.32
Canby Implement Company	134.73
Computer Profess Unlimited Inc	338.92
Cottonwood Coop Oil	140.74
Culshaw Supply	351.02
D-A Lubricant Co Inc	1,425.28
Davis Typewriter Co., Inc	126.61
Exemplar International Inc	144.00
G.T.S.	238.00
Hancock Concrete Products Inc	1,100.00
Henrich & Sons Inc	1,437.75
L.N. Sickles	8,147.25
Little Falls Machine Inc	245.41
Mac Queen Equipment Inc	123.69
Martin Marietta Aggregates	133.02
Midwest Truck & Parts Inc	152.39
Quality Hydraulics & Machining	257.25
Soil Technologies Inc	2,598.00
Sturdevant's Auto Supply	525.55
Tjosvold Equipment, Inc	500.09
Tri-County Coop Oil Company	413.78
Gaston Vlaminc	1,181.09
Widseth, Smith, Nolting, Inc.	264.00
Ziegler Inc	17,027.30
Payments less than \$100	998.60
TOTAL	\$38,976.92

DITCH FUND

Upper MN Regional Development	5,000.00
Payments less than \$100	40.50
TOTAL	\$5,040.50

<b>FINAL TOTAL</b>	<b>\$98,537.34</b>
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Sherlin moved to approve payment of the above claims, Remiger seconded motion, all voted in favor. As all business for the day was completed, the meeting was on motion, adjourned.

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Chairperson, Yellow Medicine  
County Board of Commissioners

ATTEST:

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Carolyn Sherlin, County Auditor  
and Clerk to the County Board